



GOVT. OF INDIA  
MINISTRY OF FINANCE  
DEPARTMENT OF REVENUE  
GOVT. OPUIM & ALKALOID WORKS

**GHAZIPUR (U.P.)-233001**

☎ 0548-2220237, 2221201, Fax- 2220601, GSTIN No.09AAAGG0195B1ZS,  
E-mail: goawgzup@gmail.com, http://goaf.gov.in

F.No. 2/28/2021/PSC II

Dated 05.07.2025

**TENDER –NOTICE**  
**INVITING TENDER NO:**  
**GOAW/GZP/037/2025-26**

1- The Office of the General Manager, Govt. Opium & Alkaloid Works, Ghazipur (located nearly 73 KMs from Varanasi) invites sealed tenders in Two Bid Online tenders (Financial Bid only) for Annual Maintenance (A.M.C) of **two sets fired tube oil fired boilers with Cyclone Separator** from the Parties of the under mentioned Annexure-A to this notice Inviting Tender.

Sl. No.	Name of the Items	Quantity	Single Bid/ Two Bid
1.	Annual Maintenance (A.M.C) of two sets fired tube oil fired boilers with Cyclone Separator	One Job	Two Bid

**2- CRITICAL DATES OF TENDER**

Sl.No.	Particulars	Date & Time
1	Publish Date & Time	05.07.2025 & 18.00 hrs
2	Sale/Documents Download Start Date & Time	05.07.2025 & 18.00 hrs
3	Sale/Documents Download End Date & Time	25.07.2025 & 18.00 hrs
4	Pre Bid Conference Date & Time	05.07.2025 & 18.00 hrs
5	Bid Submission Start Date & Time	05.07.2025 & 18.00 hrs
6	Bid Submission End Date & Time	25.07.2025 & 18.00 hrs
7	Bid Opening Date & Time	26.07.2025 & 18.00 hrs

3. Tender Documents may be downloaded from Central Public Procurement Portal (CPPP) site <http://eprocure.gov.in/eprocure/app> as per the schedule given in the times schedule for tender as above. Aspiring Bidders who have not enrolled/registered for e-procurement should enrolled/registered before participating through the website <http://eprocure.gov.in/eprocure/app>. The Portals enrolment is free of Cost. Bidder shall submit their quotation online on <http://eprocure.gov.in/eprocure/app> as per the tender document published. Bidders are requested to follow the instructions carefully as per the tender document and the instrument given in the above said website.

4. The tenders shall be submitted **online, in one part viz. Financial Bid, along with all the tender documents**. The format of Financial Bid is given in BOQ. All the pages of the bid must be sequentially numbered and signed. Over writing, if any, has to be duly certified/attested by the

bidder or his authorized signatory irrespective of nature of content of the documents before uploading. Bids submitted without copies of documents specified shall be summarily rejected. The offers submitted through any means other than uploading on the CPPP website <https://eprocure.gov.in/eprocure/app> shall not be considered. No correspondence will be entertained in this matter.

5. Interested parties are advised to visit CPPP website <https://eprocure.gov.in/eprocure/app> regularly till closing date of submission of tender for any corrigendum/ addendum/ amendment.

6. In the event of any of the above-mentioned date being subsequently declared as a holiday/closed day for this office, the tenders will be opened on the next working day at the scheduled time without any further notice.

7. Interested parties may also download the tender from the official websites— [www.goaf.gov.in](http://www.goaf.gov.in) & The bids, complete in all respects should be submitted exclusively through the Government e-procurement portal <https://eprocure.gov.in/eprocure/app> on or before 25.07.2025 & 15.00 hrs

8. For any clarification Shri Ashish kumar, Manager, GOAW, Ghazipur may be contacted at the office or on telephone number or Mobile number: Tel. No. 0548-2221201 (Office) & Mob. No. 9591249766.

-Signed-  
Manager,  
GOAW, Ghazipur

Enclosures:

- (i) Annexure-A (Technical Specification for Works).**
- (ii) Annexure-B (General information for the tenderers & Terms and conditions)**
- (iii) Annexure- C (Tender Acceptance Letter)**
- (iv) Annexure – D (Amount of EMD to be deposited)**
- (v) Annexure – E (Special Instructions for-submission of bids)**
- (vi) Annexure-F Non blacklisting certificate**

**WORK DETAILS**

**Govt. OPIUM & ALKALOID WORKS, GHAZIPUR (U.P)**

**REF. F.NO. 2/28/2021/PSC II**

**(A) DETAILED INSTRUCTION OF Annual Maintenance (A.M.C) of two sets fired tube oil fired boilers with Cyclone Separator:**

**Terms & Conditions:-**

1. The contract period will be 12 months from the date of signature of contract.
2. The boiler and cyclone separator should be attended on daily basis by qualified boiler persons. Tubes of cyclone separator should be cleaned by suitable chemical and carbon particle should be removed time to time as per requirement.
3. The service engineer of the firm must be make a visit in a month to maintain the boiler at adequate pressure and proper efficiency and must be submitted their report every month.
4. The contract covers repair and maintenance of two oil fires boiler with cyclone separator and their components. A mechanise and installation fitted in the boiler house. During contract required spare worth Rs. 1000/- for single item in a month shall be provided by the firm under AMC.
5. All mounting of the boilers should be checked in every month and report should be submitted by the service engineer report should be submitted to the works engg.
6. All tubes/mounting /Valves etc. of both boilers must be cleaned/calibrated in every three month.
7. Descaling / cleaning of all tubes must be carried out in every three months or per directed by W.E .Dsealing material should be provided by the factory.
8. Any items/ parts like boiler tube, furnace chambers etc. falling under the preview of Indian boiler regulation act, 1950 will be attended by the firm as per rule
9. Any specific break down must be rectified by the firm within 24 hours from the telephonic/ written information by the customer. If it is not rectified within 24 hours a penalty of @ Rs. 2000/-(Rupees Two Thousand only) per day will be imposed on the firm and it will be deducted from contractor's bill.For this, a complain register to be maintained at boiler house and all entries should be signed by the firms representative.
10. A set of tools and tackles shall be provided for day to day working by contractor and he shall arrange any special tools required for repairing work.
11. Required items like Kerosene. Cotton waste, grease, lubricants etc. shall be provided by GOAW, Ghazipur.
12. The firm has responsible to get ready the Boilers for inspection by the competent authority of Directorate of boiler, Kanpur. Firm has also responsible for any shortcoming during the inspection and also responsible to obtain inspection certificate from boiler directorate Kanpur with his own efforts.
13. Under the contract firm has to rectify the all defects of all parts of the two oil fired boilers, its mounting, related all pumps, fitting, repairing/ rewinding of the motor, panel board, all related installation items service and storage tank with all motors and pumps and fitting which are installed in boiler house and its premises. All works should be done as per direction of Works Engineer.

14. If any lacks of above, the firm has responsible for it and General Manager has empowered to impose the penalty and his decision will be final in this regard.
15. The firm must have an experience of at least 2 years of repair and maintenance as well as operation of 2.5 TPH or higher capacity boiler in any Industrial production house is eligible to quote the rate. Experience Certificate must be produced with the tender documents, without certificate rate will not be considered.
16. The firm has to be provided one suitable technical person for maintenance of boiler having I.T.I certificate in fitter trade (trained in boiler) / boiler attendant certificate holder on daily basis.
17. The firm will also have to provide one separate boiler attendant during the entire contract periods who is boiler attendant certificate holder issued by the boiler directorate.
18. Attendant Certificate must to provide with the tender document, without certificate tender will not be accepted.
19. The boiler attendant will work in the full month (31 days) or in all working days of factory. He will operate the boiler in one shift daily. The attendant will be responsible for operation of their shift.
20. The duty of the attendant will be decided by the works engineer.
21. If there is any problems/mishappening arises during the duty of the attendant, then the firm will be fully responsible for it and whatever penalty/ punishment the management decides for that problems/ mishappening. The firm will have to accept it.
22. Other works related to boiler should done by the firms as per direction of W.E.

**Note: - When the tenderer presenting their rates, suppliers must ensure that the entire System is well understood and presents their rate accordingly. No unnecessary paperwork will be accepted after the issuance of the work order.**

Ministry of Finance, Dept. of Revenue, Govt. Opium &  
Alkaloid Works, Ghazipur (U.P)

TENDER No. : GOAW/GZP/037/2025-26

**TENDER DOCUMENTS**

**GENERAL INFORMATION FOR THE TENDERERS**

1. With reference to this office tender notice issued vide F.No2/28/2021/PSC dated 17.05.2021 e-tenders are invited for Annual Maintenance (A.M.C) of two sets fired tube oil fired boilers with Cyclone Separator from any Parties as per specification enclosed with the Tender Documents.
2. Last date for uploading of tenders is up to 18:00 Hrs. of 25.07.2025. Tenders uploaded after due date, time and not in prescribed tender document will not be considered. The tenders are to be submitted (Uploaded) in the prescribed Tender Documents.
3. Tenders uploaded up to prescribed time and date will be opened on 18:00 Hrs. of 26.07.2025
4. Financial Bid in the prescribed format as per BOQ shall be duly filled in and signed by the authorised signatory and uploaded online by the bidder in Cover-I along with the self-attested and stamped scanned copies of the following documents:-

**Cover-I**

- a. Scanned Copy of the current and valid Trade License and Dealership Certificate as applicable.
- b. Scanned Copy of the current and valid GST Registration Certificate.
- c. Tender Acceptance Letter in format given in Annexure-C
- d. Scanned Copy of EMD and Integrity Pact after signed.
- e. Non blacklisting certificate as per annexure-F.

**Cover-II**

- f. The Financial Bid (as in BOQ) shall be duly filled in, digitally signed and uploaded online by the bidder.

5. Financial bid should be submitted online through Central Public Procurement Portal e-tender system website <http://eprocure.gov.in/eprocure/app>. Off line Bids shall not be accepted.

Note :

1. Price Bid in BOQ Excel form.
2. Price bid format may be download from e-procurement site <https://eprocure.gov.in/eprocure/app/>
3. Tenderers should not modify the price bid .

In case the tenderer fails to submit any of the documents as stated above, Financial bids of

the bidder shall not be considered for opening and shall be rejected straight away without any further reference.

6. If it is noticed that the goods supplied do not conform to the specification of the order, GOAW, Ghazipur shall have the right to reject the materials in part or full. The supplier shall be liable to replace the rejected materials within the stipulated time. Till the replacement is done, the rejected materials shall be lying at the risk, cost and responsibility of the supplier.

7. Earnest Money of the unsuccessful tenders shall be released after finalization of the tender, as per General Financial Rules 2017. Interest on the Earnest Money Deposit / Security Deposit will not be paid on any score, what-so-ever.

8. A Self declaration on annexure F shall be submitted duly notarized to the effect that the firm is not BLACK LISTED for Government transaction by any Department / PSU of Government of India.

9. The General Manager, Govt. Opium & Alkaloid Works, Ghazipur reserves the right to reject or accept any tender without assigning any reason.

-Signed-  
Manager,  
GOAW, Ghazipur

**SCHEDULE-B**

**TENDER ACCEPTANCE LETTER**

To,

The General Manager  
Govt. Opium and Alkaloid  
Works, Ghazipur(U.P.)  
Sir,

Subject: Acceptance of Terms & Conditions of tender for “Annual Maintenance (A.M.C) of two sets fired tube oil fired boilers with Cyclone Separator”.

Tender Reference No: \_\_\_\_\_

1. I / We have downloaded / obtained the tender document(s) for the above-mentioned tender from the ~~website(s)~~namely as per your advertisement, given in the above mentioned website(s).
2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents (including all documents like annexure(s), schedule(s), etc., which form part of the tender document) and signed on all the pages of the terms & conditions. I/we shall abide by the terms /conditions /clauses contained therein.
3. The corrigendum(s), issued from time to time by your department too have also been taken into consideration, while submitting this acceptance letter.
4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality /entirety.
5. I / We do hereby declare that we have not been blacklisted/ debarred by any Govt. Department/Public sector undertaking.
6. I / We certify that all information furnished by me/ us/ our firm is true & correct and, in the event, that the information is found to be incorrect/untrue or found violated, then your department shall without giving any notice or reason thereof, shall summarily reject the Bid, without prejudice to any other rights or remedy.

Yours sincerely

Date:

Signature:

Address:

Name of the Authorised Signatory:

Designation: Seal/Stamp:

**Ministry of Finance, Govt. Opium and Alkaloid  
Works, Ghazipur (U.P.)**

**TENDER No. : GOAW/GZP/037/2025-26**

**Special Instructions fore-submission of bids**

1. The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.
  - a. As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
  - b. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
  - c. Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / n Code / e-Mudhra etc.), with their profile.
  - d. Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
  - e. Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC /e-Token.

**SEARCHING FOR TENDER DOCUMENTS**

- i. There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- ii. Once the bidders have selected the tenders they are interested in, they may download the required documents/ tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS /e-mail in case there is any corrigendum issued to the tender document.
- iii. The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

**PREPARATION OF BIDS**

- a. Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- b. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the

number of covers in which the bid documents have to be submitted, the number of documents including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.

- c. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- d. To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use “My Space” or “Other Important Documents” area available to them to upload such documents. These documents may be directly submitted from the “My Space” area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

### **SUBMISSION OF BIDS**

- i. Bidder should log into the site well in advance for bid submission so that they can upload the bid in time  
i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- ii. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- iii. The server time (which is displayed on the bidders’ dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- iv. The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- v. Upon the successful and timely submission of bids (i.e. after Clicking “Freeze Bid Submission” in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- vi. The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

### **ASSISTANCE TO BIDDERS**

- 1. Any enquiries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- 2. Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal helpdesk. The contact number for the helpdesk is 1800 2337315.



**Detailed of amount of EMD to be deposited**

Sr no.	Name of Items	Amount of EMD to be deposited in INR.
1.	Annual Maintenance (A.M.C) of two sets fired tube oil fired boilers with Cyclone Separator	25,000/-

## Annexure "F"

### *Non- Blacklisting (On company's letterhead)*

Date:

To,

The General Manager  
Govt. Opium and Alkaloid Works  
Ghazipur, U.P.

Respected Sir/Madam,

I have carefully gone through the Terms & Conditions contained in the Document for tender *for Annual Maintenance (A.M.C) of two sets fired tube oil fired boilers with Cyclone Separator* I / We hereby declare that presently our Company/ firm .....is having unblemished record and is not declared ineligible for corrupt and fraudulent practices either indefinitely or for a particular period of time by any State/Central Government/PSU.

We further declare that presently our company/firm.....is not blacklisted and not declared ineligible for reasons other than corrupt and fraudulent practices by any State/Central Government/PSU on the date of Bid Submission. If this declaration is found to be incorrect then without prejudice to any other action that may be taken, my/our security may be forfeited in full and the tender if any to the extent accepted may be cancelled.

Yours faithfully,

(Signature, name and designation of the authorized signatory)

(Name and seal of the Bidder)